
GOVERNANCE POLICIES

Designation of Senior Employees



Policy Number:	G2
Relevant Delegation:	Not Applicable
Adoption Details:	22 February 2016
Last Review Details:	26 November 2024

POLICY OBJECTIVE:

To nominate the positions within the Shire of York that are designated 'Senior Employees' in accordance with Section 5.37 of the *Local Government Act 1995* (the Act).

POLICY SCOPE:

This policy applies to the Executive Manager positions within the Shire of York.

POLICY STATEMENT:

INTRODUCTION

Section 5.37 of the Act provides that the Council may designate selected employees or classes of employees as 'Senior Employees'. The Chief Executive Officer (CEO) is required to inform Council of a proposal to appoint a person to such a position or to terminate the employment of a person occupying such a position. Council may reject or accept the CEO's proposal, but if Council rejects a recommendation, it must provide reasons to the CEO for doing so.

PROVISIONS

1. SENIOR EMPLOYEES

- 1.1 In accordance with Section 5.37(1) of the Act, Council designates the following positions as 'Senior Employees':
 - (a) Executive Manager Corporate & Community Services
 - (b) Executive Manager Infrastructure & Development Services
- 1.2 In accordance with Section 5.37, the CEO will exercise the right to extend or renegotiate existing employment contracts for Senior Employees.

PENALTIES:

Not applicable.

KEY TERMS/DEFINITIONS:

Not applicable.

Responsible Officer:	Chief Executive Officer
Contact Officer:	Council & Executive Support Officer

Relevant Legislation: *Local Government Act 1995* Sections 5.37, 5.38 & 5.39

Review History:

Date Review Adopted:	Resolution Number
Date Adopted – 22 February 2016	
Reviewed - 24 October 2016	
Reviewed – 25 November 2019	291119
Reviewed – 26 November 2024	111124
Former Policy No:	G1.11