



## NOTICE OF MEETING

Dear Councillors

I respectfully advise that the ORDINARY COUNCIL MEETING will be held in Council Chambers, York Town Hall, York on Tuesday, 26 November 2024, commencing at 5:00pm.

MEETING LATE AGENDA ATTACHED

*Chris Linnell*

CHRIS LINNELL  
CHIEF EXECUTIVE OFFICER

Date: 22 November 2024

---

☛ PLEASE READ THE FOLLOWING IMPORTANT DISCLAIMER BEFORE PROCEEDING ☛

Any plans or documents in agendas and minutes may be subject to copyright. The express permission of the copyright owner must be obtained before copying any copyright material.

Any statement, comment or decision made at a Council meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity who has an application before the Shire of York must obtain, and should only rely on, written notice of the Shire of York's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council meeting.

Any advice provided by an employee of the Shire of York on the operation of a written law, or the performance of a function by the Shire of York, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire of York. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire of York should be sought in writing and should make clear the purpose of the request. Any plans or documents in Agendas and Minutes may be subject to copyright.

**MISSION STATEMENT**  
*"Building on our history to create our future"*

## Order Of Business

- 12 **Business of an Urgent Nature Introduced by Decision of the Meeting..... 3**
  - SY126-11/24 York District High School - Request for new Multiyear Funding Agreement  
3

## 12 BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

### SY126-11/24 YORK DISTRICT HIGH SCHOOL - REQUEST FOR NEW MULTIYEAR FUNDING AGREEMENT

<b>File Number:</b>	<b>4.8469</b>
<b>Author:</b>	<b>Sam Good, Manager Community &amp; Place</b>
<b>Authoriser:</b>	<b>Alina Behan, Executive Manager Corporate &amp; Community Services</b>
<b>Previously before Council:</b>	<b>26 May 2020 (050520)</b>
<b>Disclosure of Interest:</b>	<b>Nil</b>
<b>Appendices:</b>	<b>1. Multiyear Funding Application 2024-2026 - Confidential</b>

### NATURE OF COUNCIL'S ROLE IN THE MATTER

Executive

### PURPOSE OF REPORT

This report presents a request for the renewal of the multiyear funding agreement (MFA) for York District High School (YDHS) to Council for consideration.

### BACKGROUND

Most local governments in Western Australia provide a mechanism for the support of community, business and economic activities. Policies C3 - Community Funding: Grants and Sponsorship and C4 - Sponsorship of Tourism Events provide the parameters for considering applications for support.

In certain circumstances Council has resolved to provide multi-year funding to organisations and/or events that have a demonstrated capacity to contribute to the Shire's objectives annually, and over an extended period.

In accordance with the above policies, multiyear funding agreements can be offered for a maximum of three (3) years and formalised through a written multiyear funding agreement which outlines the obligations of each of the parties.

Eligible applications are assessed against the following criteria:

1. Compliance with guideline and policy
2. Value for investment
3. Community, social and sporting benefit
4. Alignment to the Strategic Community Plan and Corporate Business Plan aspirations and outcomes
5. Level of dedication and proven commitment demonstrated by the applicant (previous funding acquittals, matched funding contributions, project's reach and participation levels)

At its May 2020 Ordinary Meeting, Council received YDHS's application for a MYA and resolved (050520):

***"That Council:***

1. **Requests the Chief Executive Officer to negotiate multi-year funding agreements for the following activities and events that occur on an annual basis to commence following the adoption of the 2020/21 annual budget;**
  - **York District High School - Book Awards (\$2,000)**
  - **York Motor Show (\$3,000)**
  - **York Christmas Festival (\$12,000)**
2. **Authorises the Shire President and Chief Executive Officer to engross the final agreements.”**

**COMMENTS AND DETAILS**

YDHS’s previous agreement, which expired on 30 June 2024, provided funding as outlined below.

**TABLE 1.**

<b>RECIPIENT</b>	<b>START</b>	<b>EXPIRY</b>	<b>PROVISIONS</b> (All amounts are ex GST)
YDHS	1 July 2021	30 June 2024	\$2,000 per annum To deliver: a. one (1) End of Year Award Presentation event in each year of the agreement and to b. recognise the Shire as a major sponsor of the End of Year Award Presentations

A report acquitting the final year of the expiring MFA was submitted and approved by Council at its May 2024 Ordinary Meeting (Resolution 050524). Shire Officers have been working with YDHS staff to prepare and submit this application for Council’s consideration, acknowledging that 2024’s End-of-Year Presentations are scheduled for early December.

The Award Ceremonies are a vital component in building a positive school culture and align to community aspirations as outlined in the Strategic Community Plan by engaging children and young people in their place and future. The events recognise the success of YDHS students, acknowledge the quality of teaching within the learning environment and promote the positive partnership of the school with the Shire of York.

In 2024, the Award Ceremonies will be held over three (3) days within the last week of the school year, as follows:

**TABLE 2.**

<b>DATE</b>	<b>CEREMONY</b>
Monday 9 December 2024	Kindy – Year 3 ceremony
Tuesday 10 December 2024	Years 4 – 6, including Year 6 graduation from primary
Wednesday 11 December 2024	Years 7 – 10, including secondary valedictory celebration and ceremony

Dates for future years would be confirmed at the commencement of each Calendar year.

The ceremonies are the highlight event on the YDHS calendar and provide opportunity to celebrate the diversity of student achievements with parents, grandparents and broader members of the school and local community. Acquittal reports from previous years have indicated regular attendances of approximately 400 people.

Sponsorship from the Shire of York specifically funds the Year 10 Dux Award and the Year 10 Graduation sashes, as well as contributing to outgoing expenditure for medallions, trophies, engraving and refreshments for dignitaries, Year 10 graduates and their parents following the Graduation ceremony on 11 December 2024.

The Shire of York is acknowledged in the program as a sponsor and in the Award recipients lists. The Shire of York logo is printed onto the Graduation sashes that are given to every Year 10 student.

The Shire President is invited to attend the Senior Graduation Ceremony to present the Shire of York Year 10 Dux Award annually.

The following outlines the proposed funding schedule for the next three (3) years, commencing December 2024 and concluding June 2027 or earlier upon successful acquittal, for Council’s consideration.

**TABLE 3.**

<b>YDHS PROPOSED MFA 2024 - 2027</b>			
<b>FINANCIAL YEAR</b>	<b>SPONSORSHIP</b>	<b>FIRST PROGRESS PAYMENT (80%)</b>	<b>FINAL PAYMENT ON ACQUITTAL (20%)</b>
2024/25	\$2,500 ex GST	1 December 2024	1 June 2025 or earlier upon successful acquittal
2025/26	\$2,500 ex GST	1 July 2025	1 June 2026 or earlier upon successful acquittal
2026/27	\$2,500 ex GST	1 July 2026	1 June 2027 or earlier upon successful acquittal

YDHS are seeking an increase in annual funding from \$2,000 per annum to \$2,500 per annum, due to the rising costs associated with delivering the event since the previous application for multiyear funding in 2021. The Shire’s contribution would represent 20% of the total event budget. YDHS has provided a breakdown of expenses to support its application, which is presented in confidential Appendix 1.

**OPTIONS**

Council has the following options:

- Option 1:** Council could choose to support the request for multiyear funding from YDHS and request the Chief Executive Officer to negotiate a new MFA with the YDHS.
- Option 2:** Council could choose to reduce the amount of funding provided and request the Chief Executive Officer to negotiate a new MFA with the YDHS.
- Option 4:** Council could choose to reject the application for funding as presented.

Option 1 is the recommended option.

**IMPLICATIONS TO CONSIDER**

**Consultative**

Officers have engaged with the YDHS and provided opportunity to discuss the proposal prior to the application being submitted.

**Strategic**

Strategic Community Plan 2020-2030

Goal 1: The Place to Be

To be a close-knit community, full of life, in a welcoming and accessible place for all.

Goal 5: Strong Leadership and Governance

To have effective and responsive leadership and governance, where a sense of collective purpose and shared direction combine to work together.

**Policy Related**

C3 Community Funding; Grants & Sponsorship

**Financial**

An amount of \$3,000 is available in GL: 069101 - Education Expenses Sponsorship Funding Pool to support this request in the 2024/25 budget.

TABLE 4.

<b>BUDGET ALLOCATION</b>	<b>GL ACCOUNT</b>	<b>AVAILABLE FUNDING</b>
Education Expenses – Sponsorship Funding Pool	069101	\$3,000
<b>Total Funding Pool Available</b>		<b>\$3,000</b>

Annual acquittal reporting is a mandatory requirement of all multiyear funding agreements in accordance with Policy C3 – Community Funding Grants Sponsorship.

**Legal and Statutory**

All Council supported events need to comply and be assessed against any statutory policies and legislation. Events funded through the community funding round still require applications and assessment in accordance with the Shire’s events approvals process ahead of the event occurring

**Risk Related**

Should Council choose not to enter into MFAs for recurring activities and event, this poses a reputational risk which is considered moderate to high in this instance and a potential financial risk which is rated moderate. Entering into MFAs ensures that the expectations on both parties are clear and reduces the risk to ratepayer funds.

**Workforce**

The scope of this report can be managed utilising existing resources.

**VOTING REQUIREMENTS**

**Absolute Majority: No**

**RECOMMENDATION**

That, with regard to the York District High School - Request for new Multiyear Funding Agreement, Council:

1. Receives the request for multiyear funding from York District High School as presented in confidential Appendix 1.
2. Requests the Chief Executive Officer to negotiate a multiyear funding agreement with York District High School under the following conditions:
  - a. The Agreement will commence on 1 December 2024 and expire on 30 June 2027.
  - b. The amount of sponsorship will be provided in accordance with the table below:

FINANCIAL YEAR	SPONSORSHIP	FIRST PROGRESS PAYMENT (90%)	FINAL PAYMENT ON ACQUITTAL (10%)
2024/25	\$2,500 ex GST	1 December 2024	1 June 2025
2025/26	\$2,500 ex GST	1 July 2025	1 June 2026
2026/27	\$2,500 ex GST	1 July 2026	1 June 2027

- c. Payment will be subject to all milestone conditions of the Agreement being met on an annual basis.
3. Authorises the Chief Executive Officer to make any necessary minor typographical and formatting changes to the multiyear funding agreement prior to signing.
4. Authorises the Shire President and Chief Executive Officer to endorse the final multiyear funding agreement.
5. Directs the Chief Executive Officer to include the above agreed amounts in the 2025/26 and 2026/27 budgeting process.