



**SHIRE OF YORK**

## **INFORMATION BOOKLET**

**2016/17**

### **MISSION STATEMENT**

**"Building on Our History to Create Our Future"**

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## SHIRE CONTACTS

Telephone	9641 2233
Fax	9641 2202
Email	<a href="mailto:records@york.wa.gov.au">records@york.wa.gov.au</a>
Website	<a href="http://www.york.wa.gov.au">www.york.wa.gov.au</a>
Postal Address	PO Box 22, York WA 6302
Street Address	1 Joaquina Street, York WA 6302
Telephone - Works	9641 1219 or 0429 602 583
Telephone - Ranger	9641 2489 or 0417 181 349
Telephone - Community Emergency Services Manager	0427 057 719

## **OPENING HOURS**

### **Shire Office – 9641 2233**

**Open** - Monday – Friday - 8.30am to 4.30pm

### **Library – 9641 2233**

**Open** - Monday – Friday - 8.30am to 4.30pm

### **Licensing – 9641 2233**

**Open** - Monday – Friday - 8.30am to 4.00pm

### **Visitors Centre – 9641 1301**

**Open** – 7 days per week – 9.30am to 4.00pm (including Public Holidays)

### **Residency Museum – 9641 1751**

Brook Street, York

**Open** – Tuesday, Wednesday & Thursday – 1.00pm to 3.00pm

Weekends & Public Holidays – 11.00am to 3.30pm

Free entry for Shire of York Residents

### **Swimming Pool – 9641 1410**

Georgiana Street, York

**Open** from 1 November to 31 March each year

Monday, Wednesday & Friday – 6.30am to 9.00am; 7 days/week – 1.00pm to 6.30pm

### **Recreation & Convention Centre – 9641 0600**

Forrest Oval, Forrest Street (entry via Barker Street)

Bar Open Times:	Wednesday -	12 noon – 6.00pm
	Thursday -	2.00pm – 6.00pm
	Friday -	2.00pm to Close
	Saturday -	12 noon – 6.00pm
	Sunday -	12 noon to Close
Dining Open Times:	Friday -	6.00pm – 9.00pm
	Sunday -	5.30pm – 8.00pm

## **YOUR COUNCILLORS –**

Shire President –

Cr David Wallace  
Mobile: 0427 902 987  
Retiring: October 2017

Deputy Shire President-

Cr Denese Smythe  
Mobile: 0419 924 676  
Retiring: October 2019

Councillor -

Cr Heather Saint  
Tel: 9641 2505  
Retiring: October 2019

Councillor -

Cr Pam Heaton  
Tel: 9641 2596  
Retiring: October 2019

Councillor -

Cr Jane Ferro  
Mobile: 0416 486 111  
Retiring: October 2019

Councillor -

Cr Trevor Randell  
Mobile: 0477 112 945  
Retiring: October 2017

Councillor -

Cr Tricia Walters  
Tel: 9641 2912  
Retiring: October 2017

## **SENIOR STAFF**

Chief Executive Officer - Paul Martin

Executive Manager Corporate & Community Services - Vacant

Executive Manager Infrastructure & Development Services - Vacant

## **RATES INFORMATION - YOUR PROPERTY**

The Shire of York levies rates each financial year to fund Council's services. These services include maintenance of parks and reserves, library services, roads, health, sanitation, building control and operation of recreational facilities. Rates account for approximately 50% of the Shire's revenue. The rate in the dollar is calculated in relation to the predicted revenue needed for the budget requirements.

Anyone owning residential or commercial property within the Shire of York is a ratepayer and is required to pay the rates levied. Some government bodies, educational and registered charitable organisations are exempt from paying rates. How much you pay depends on the value of your property.

The Shire of York provides other services to the residents which are chargeable, over and above the rates.

### **How Rates Are Calculated**

Property values are determined by Landgate (Valuer-General's Office). Rates are calculated by multiplying either the Gross Rental Value (GRV) or Unimproved Value (UV) by the rate in the dollar adopted by Council. Rates are subject to a minimum payment, set each year by Council as part of the Annual Budget.

**GRV'S** are used for townsite properties and represents the gross annual rental potential that a property might reasonably earn in a year, not its market value. Whether or not a property is actually a rental property is irrelevant. For example, a GRV of \$15,000, divided by 52 represents a weekly rental potential of \$300.

**UV'S** are used for land within the York Shire rural boundary and is a valuation assessed as though the property remains in its original natural state, no improvements.

***It is important to note that for the Shire of York, a general (GRV) revaluation was carried out by Landgate for the 2016/17 rating year, with a valuation effective date of 1 July 2016. Valuations for UV properties are reviewed annually.***

## Objections to Valuations

### *Rates must be paid in full before an objection is lodged*

If a ratepayer believes their property has been incorrectly valued they may lodge an objection with Landgate within 60 days of the issue of the rates notice on which the value under objection has been used to make the assessment.

If the valuation is changed as a result of such an objection, the new value will be applied and an interim rate notice will be sent out to the ratepayer, which may or may not involve a refund.

Also, under the *Local Government Act 1995* a ratepayer may lodge an objection to the rate record held by a local government which must be lodged within 42 days of the service of a rates notice, to the local government.

## Interim Rates

During a financial year, the Shire of York will be required to issue additional rates and other charges for various reasons. These reasons include but are not limited to:

- Completion of a new building/structure.
- Demolition of a building.
- Variation of land due to subdivision or amalgamation.
- Change in property use.
- New or additional rubbish bin services.

Interim rate charges are given 35 days for payment from the original date of issue. Penalty interest applies after the payment date has passed.

## Back Rates

Back rates are the result of changes either to valuation, rate category or ownership details of your property that have occurred prior to the end of the last financial year, which could not be finalised as interim rates in that year. These rates are calculated using the previous financial year's rate in the dollar.

## **Why is there a Minimum Payment?**

Council sets a minimum payment in conjunction with setting the rates in the dollar each year. This is to ensure that all ratepayers make at least a reasonable contribution to the cost of providing the works, services and facilities that are available to the community. The calculation to determine if a property is charged the minimum payment is when the GRV (or UV), multiplied by the applicable rate in the dollar, is less than the amount of the minimum payment. If this is the case, such properties are charged the minimum payment.

## **Emergency Services Levy (ESL)**

The ESL is forwarded to the Department of Fire and Emergency Services to fund Western Australia's fire and emergency services, including career fire stations, volunteer fire brigades, State Emergency Service units, the Volunteer Marine Rescue Service and the multi-purpose Volunteer Emergency Service units.

## **Service Charges**

### ***Transfer Station***

Section 66 of the *Waste Avoidance and Resource Recovery Act 2007 (WARR Act)* provides for a local government to impose on rateable land an annual rate for the purpose of providing for the proper performance of all or any of the waste services it provides. Revenue raised from this charge is used to cover running costs of the Shire of York Transfer Station on Spencers Brook Road.

### ***Rubbish Collection Service***

Section 67 of the *WARR Act 2007* provides for a local government to arrange for the proper disposal of waste, by making an annual charge per waste receptacle. In addition, Part 4, Division 2, Section 4.2.2 of the Shire of York Health Local Laws states that "an owner or occupier of premises shall ensure the premises are provided with a receptacle for the depositing of rubbish or refuse".

### ***Swimming Pool/Spa Inspection***

Section 53 of *Building Regulations 2012* states that a local government must inspect enclosures of private swimming pools containing water that is more than 300mm deep, at intervals of no more than 4 years. In accordance with the Building Regulations 2012 the



Shire of York will impose an annual charge to cover the costs of carrying out inspections.

## **Pensioners & Seniors**

***All rebates to pensioners and seniors under the Rates and Charges (Rebates and Deferments) Act 1992 are funded by the Government of Western Australia.***

It is important to note that this year the State Government has set a maximum rate rebate for **both** Seniors and Pensioners:

- Maximum rebate for Seniors in the 2016/17 rating year is \$288.70.
- Maximum rebate for Pensioners in the 2016/17 rating year is \$750.00.

A rebate or deferment is only applicable to the rates and ESL components. ***All other charges must be paid in full by the due date.***

To be eligible to make a claim for a rebate, under the *Rates and Charges (Rebates and Deferments) Act 1992* you must:

- Hold a relevant card issued by the appropriate government department.
- Be the owner or co-owner of the property.
- Occupy the property as your 'ordinary place of residence' on or before 1 July of the rating year applied in.

You may only claim a rebate on one property.

If eligible you may be entitled to claim a rebate of:

- Up to 50% (subject to a capped amount of \$750.00) for Pensioners.
- Up to 25% (subject to a capped amount of \$288.70) for Seniors.

You may be entitled to a rebate if you have arrears, please contact the Shire of York to discuss your options.

A pro-rata rebate may be available from the date of registration if eligibility commences after 1 July of the rating year.

Deferment of rates and ESL is only available to those pensioners eligible for the full rebate entitlement, but may be refused if Council resolve that the sale of land would not cover the

liability.

***Applications for a rebate are to be made through the Water Corporation. This can be done online or by telephone on 1300 659 951.***

## **Payment of Rates**

There are two payment options available to ratepayers in the Shire of York.

- Payment in full.
- Payment by four instalments.

***The date for payment for both options will be 35 days from the date of issue of the original rate notice.***

Where the instalment option is taken, an additional instalment administration charge and apportioned interest is to be applied. The instalment option is only available on balances above \$200 where all arrears and interest are paid prior to or as part of the first instalment. An Instalment Reminder Notice will be issued no less than 28 days before each instalment is due.

Once the due date has passed for payment, interest will apply to all outstanding balances.

## **How to Pay**

- At the Shire Office by cash, cheque or EFTPOS.
- By internet transfer direct deposit to the Shire of York bank account (Refer to payment options on bottom of Rate Notice). These must be transferred not less than 4 days before the due date.
- By post with a cheque or money order. Please allow at least one week for postage time.
- By phone by credit card on 08 9641 2233

## **Overdue Rates**

Rates and charges are the responsibility of the **current owner** of a property. If you are unable to pay your rates and charges by one of the options provided you may make application to the Shire of York, to enter an agreement to make alternative payments.

***Please contact the Rates officer to discuss your options as you may avoid incurring additional costs and charges.***

Where no payment or alternative arrangement has been made, in accordance with the Shire of York Revenue Collection Policy, legal action to recover outstanding rates and charges may be taken. Costs associated with legal action are recoverable from the ratepayer and will be added to the account.

## **Interest Charges**

Under Section 6.51 of the *Local Government Act 1995*, interest is imposed on any rate, service charge or cost of proceedings to recover any such charge that is overdue. Interest accrues daily as per the Council adopted annual rate.

Eligible pensioners are currently exempt from all interest charges, however, Council reserves the right to elect to impose interest on charges other than the rates and Emergency Service Levy (ESL).

If rates and charges are in arrears for **three years or more** Council has the authority to **sell** the land for non-payment of rates under Section 6.64 of the *Local Government Act 1995*.

## **Change of Details**

***The Shire of York must be advised of any changes that may affect the property or the postal address for serving of the rate notices.***

When a property is sold or the land transferred, the person selling or transferring the land, the settlement agents or the new owner is responsible for advising the Shire of York of the sale or transfer of the land. This also applies to change of postal address or change of Title Deed details due to marriage, separation or death.



## **PLANNING**

Town planning coordinates land use and development by balancing economic, social and environment issues. Planning policies, schemes and other statutory processes guide decisions that shape and focus on quality of life for the community.

The Planning framework is governed by the Shire of York Local Planning Strategy while the local planning legislation is contained in the Shire of York Town Planning Scheme No.2.

The Local Planning Strategy is currently under review and will guide the development of a new Town Planning Scheme.

Planning approval is generally required prior to the use of land or commencement of development. In most cases a change of use also requires planning approval. A Building Permit is also required for construction works.

If your property is heritage listed or within a heritage precinct, then most works require planning approval and a building permit. Council's Planning staff can assist landowners and developers through the application process.

Before commencing any development on land within the Shire, landowners and applicants are advised to contact the Shire's Planning Department on 9641 2233 to arrange for an appointment to discuss their proposal. The Planning Department staff will be happy to assist landowners to determine whether formal applications are required and how they can guide the applicant through the process.

## **BUILDING CONTROL**

The implementation of the new *Building Act 2011* in April 2012 brings with it some important changes as indicated below.

### **Private Certification**

Builders can choose to engage local government or a private certifier to confirm the building complies with building standards.

### **Time Limits for Permit Authority to Grant Approvals**

If your application has prior certification, for example a signed Certificate of Design Compliance and any other required approvals, then the permit authority (Shire of York) has

10 business days to approve or reject the application. This kind of application is called a certified application. If the Shire of York is being asked to confirm compliance with the BCA for Class 1 and Class 10 then the time limit is 25 business days. This kind of application is called an uncertified application.

## **Need to Organise All Information Before Applying For a Permit**

All prior approvals (Planning, Health, Heritage, Water Corporation, etc) need to be obtained BEFORE a certified application is made for a permit. If the application is not complete the Shire of York can reject the application. Each application form has a guide and a checklist to help you fill in the form correctly.

## **If a Permit is not Issued Within the Required Time-Frame what are the Consequences to the Permit Authority and the Applicant?**

If a permit authority has not made a decision within the required time-frame, the application is deemed refused and the permit authority must refund the application fee and the Building Services Levy to the applicant.

However, if the reason the permit authority has not made a decision within the time-frame due is that information was not supplied by the applicant on request for further information under Section 18 of the Act (the time cannot be more than 21 days), the permit authority can retain the application fee.

## **Builders Are Required to Provide a Notice of Completion Or a Notice of Cessation**

When a builder has finished the building work covered by the building permit, he/she must submit a Notice of Completion to the Permit Authority within 7 days. This is not connected to practical completion under a contract but both can be on the same day. If a builder is unable to complete a project, a Notice of Cessation must be provided to the permit authority within 7 days. All plans, specifications and evidence of tests/inspections up to that point must accompany the Notice.

## **Work Affecting Other Land**

The new Act deals with work affecting other land.

The key point to work affecting other land is that the owner, or the builder on behalf of the owner must get the consent from the owner of adjoining land before doing anything that may affect the land (or that might affect the neighbour). If there is a likelihood that the building work may require access to a neighbour's land, or if there may be a need to remove a fence or any other structure, owners should be advised and their consent obtained as soon as possible. If consent cannot be obtained, a court order can be applied for. A standard form to request consent is available from the Building Commission website – [www.buildingcommission.wa.gov.au](http://www.buildingcommission.wa.gov.au).

## **Disabled Access and Facilities**

Class 2 to 9 buildings are required to be constructed so that dignified access to the principal pedestrian entrance and property boundary is achieved.

Further information may be obtained from Council's Building Department.

## **HEALTH**

Environmental, community and public health programmes are undertaken by the Council's Environmental Health Officer. Some of the areas dealt with by Council staff include assessment of food premises, effluent disposal, waste disposal, environmental protection and safety. Food Handling courses are available free on the Council's website at [www.york.wa.gov.au](http://www.york.wa.gov.au).

## **PARKING**

Members of the public are not permitted to park in marked Disabled Bays unless a current valid ACROD sticker is displayed on the vehicle.

The Ranger will continue to monitor School parking. Please be reminded not to park in the (kiss and drive) area adjacent to the School.

All parking signage is to be adhered to.

Council's Ranger carries out routine inspections to ensure compliance. Infringements are issued for non-compliance.

## **THE NEW CAT LAWS AND YOU**

### **What is the Cat Act 2011?**

As well as encouraging responsible pet ownership, WA's new cat laws aim to reduce the number of unwanted cats in our community.

Microchipping and registration also assists with returning lost cats to their loving families.

### **What Do I Need To Do?**

Since 1 November 2013, all cats that have reached six months of age have to be microchipped, sterilised and registered with the York Shire. Failure to ensure that your cat is microchipped, sterilised and registered may result in infringements totalling \$600.



Your cat will need to wear a collar and registration tag so it can be easily identified and returned to you, if lost.

Cats that are impounded by Rangers will only be returned to their owner once microchipping, sterilisation, registration and an impound fee of \$125 is paid.

### **What About Cat Breeders?**

If you wish to breed cats, even just one litter from your own cat, you need to apply to the Shire for a permit. Restrictions can be placed on the area designated for cat breeding e.g. cages. A seller must microchip and sterilise all cats before they are sold. If the cat is too young to be sterilised, the seller must issue a prepaid sterilisation voucher to the new owner.

### **How Many Cats Can I Have?**

The Shire of York Health Local Laws 2000 state a person shall not, without an exemption in writing from the Council, keep more than 2 cats over the age of 3 months on premises on any land within the District.

# **RESPONSIBLE DOG OWNERSHIP - YOUR RESPONSIBILITIES**

## **Who is Responsible for a Dog?**

Apart from the owner of the dog, a responsible person includes the occupier of any premises where the dog is ordinarily kept or permitted to live, or a person who for the time being has the dog in their possession or control.

## **Dog Control**

If you own a dog, you have a legal responsibility to keep it under control, either within a fenced area on your property or on a leash when in public.

Owners of dogs that are impounded by Rangers will have to pay a \$125 impound fee plus a sustenance fee prior to the dogs release and may also be infringed.

As the owner you can be given an on-the-spot fine of \$200 for not having your dog on a leash or for allowing it to roam. If the matter goes to court the penalty could be as high as \$1,000.

## **Dog Exercise Area**

The Shire of York has an exercise area on the corner of Henrietta & Forrest Streets. Your dog must be under effective control at all times including exercising in designated areas.

Dogs are absolutely prohibited on Forrest Oval and Hockey Fields. An on-the-spot fine of \$200 will be incurred.

## **Barking Dogs**

Dog owners are responsible for ensuring that their dog is not a public nuisance by excessive barking. If the ranger is satisfied that a nuisance is being created the owners will be encouraged to address the problem barking. If the problem continues the ranger may issue a noise abatement notice which requires the owner to abate the noise. If the owner does not comply with the notice an infringement notice of \$200 may be issued



or the owner could be taken to court where a penalty of \$5,000 may be issued. Please consider the impact of your dog's behaviour on your neighbours.

## **Removal Of Dog Excreta (Droppings)**

Dog excreta are a source of annoyance to other users of footpaths and recreation areas. The Shire of York has local laws that require the person in charge of a dog in a public place to remove their dog's excreta and adequately dispose of it. There are penalties for not doing so. Penalty of \$200 applies.

Any plastic bag may be used to pick up dog excreta. Bags are available at Avon Park, Centennial Park, Peace Park and the Dog Park.

Dog excreta in the garden should also be removed daily to reduce fly and health related problems.

## **Dog Attacks**

A dog attack is a very serious matter. If your dog attacks a person or another animal, you will be held responsible even if you are not there at the time. The only exemption is where the dog was provoked to attack.

A dog attack includes a dog aggressively rushing at or attempting to attack a person or animal, as well as tearing clothing, biting or causing physical injury.

## **Protection of Livestock**

A person who owns or is lawfully in charge of an animal or bird may lawfully shoot or otherwise destroy a dog which he finds attacking that animal or bird if there is no other way of stopping the attack and provided that notice is given to a police officer as soon as practicable thereafter. The owner or occupier of any enclosed paddock, field, yard or other place in which livestock are confined may lawfully shoot or otherwise destroy any dog found therein, whether the owner of the dog is or is not known, if that dog is not accompanied by some person.

Penalties apply of up to \$20,000 for a dog attack (dangerous dogs) and \$10,000 or

12 months jail (or both) for inciting a dog to attack.

Local Governments may seek a court order for a dog to be destroyed if it has attacked and caused injury or damage.

The dog's owner is also liable for any injury or damage resulting from a dog attack. A person who has been attacked may take private legal action for any injury or damage.

## **Dangerous Dogs**

Thousands of dog attacks are reported in Perth and country areas every year. Some result in horrific injuries and trauma.

If your dog displays aggressive behaviour, it is important you address it quickly with appropriate training.

There are three types of Dangerous Dogs – Restricted Breed, Security and Declared – each requires different restrictions.

Local governments may declare a dog “dangerous” if it attacks, shows a tendency to attack, threatens or chases people, animals or vehicles.

Once a dog is declared dangerous, it will have to be muzzled at all times in a public place. Wear a special collar, be confined to all times unless on a lead and display a special sign.

Local governments may also impose further restrictions, such as requiring that the dog be kept on a leash when in dog exercise areas or that it be excluded from specific areas.

An owner who fails to comply with a declaration order on their dog may be fined up to \$10,000.

Owners can appeal to the relevant local government or to the State Administrative Appeals Tribunal if they believe that such an order is unfair.

A dangerous dog declaration will only be removed by the local government if it is satisfied that the dog is safe (i.e. by passing an obedience training course). The muzzle requirement and any other restrictions will then be lifted. For all offences on-the-spot fines are

doubled when the offence involves a declared dangerous dog.

## **People And Animals Have Rights**

Everyone is entitled to walk in the neighbourhood without being harassed or attacked by uncontrolled and often quite frightening dogs.

Even if your dog is well behaved, it can be frightening to other people if it is roaming unattended.

Although you may think your dog is unlikely to attack a person, roaming dogs often approach and sometimes attack other dogs. Responsible pet owners and their dogs are often targets of these attacks.

## **Dog Registration**

A dog owner is legally required to register their dog with the local government if it is more than three months old. The registration period is from 1 November to 31 October the following year. It is an offence not to register your dog and you can be given a \$200 on-the-spot fine. All dogs over the age of 3 months are now required to be microchipped.

It costs \$10 per year to register a sterilised dog and \$30 to register an unsterilised dog. A 50% concession applies for each new registration made after 31 May in any year. A discount also applies if you register your dog for three years.

Pensioners receive a 50% concession of these fees.

The Shire also requires notification within 28 days of change of address, ownership, death or sterilisation of your dog.

***Shire Rangers may conduct random checks on property owners/occupiers to ensure that their dogs are registered and microchipped.***

## Microchipping of Dogs

All dogs over the age of 3 months are now required to be microchipped as well as registered.

The Dog Act addresses the control and registration of dogs; the ownership and keeping of dogs; and the obligations and rights of people, both as dog owners and non-dog owners.

## Requirements & Limitations on the Keeping of Dogs

### Local Laws – Dogs - 3.1 - Dogs to be confined

- (1) An occupier of premises within a townsite on which a dog is kept must -
  - (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
  - (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
  - (c) ensure that every gate or door in the fence is kept closed at all times when the dog is on the premises and is fitted with a proper latch or other means of fastening it;
  - (d) ensure that every gate or door in the fence or wall is fitted with-
    - A proper latch attached to the gate or door on the side of the fence or wall where the dog is normally kept;
    - an efficient self closing mechanism; and
    - a latch or other means which allows the gate to be locked;
  - (e) maintain the fence and all gates and doors in the fence in good order and condition, and
  - (f) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) Where an occupier fails to comply with subclause (1), he or she commits an offence.

**Penalty:** Where the dog kept is a dangerous dog, \$2,000; otherwise \$1,000.

## **Local Laws – Dogs - 3.2 - Limitation on the number of dogs**

- (1) This clause does not apply to premises which have been –
  - (a) licensed under Part 4 as an approved kennel establishment; or
  - (b) granted an exemption under section 26(3) of the Act.
  
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act –
  - (a) 2 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated within a townsite; or
  
  - (b) 4 dogs over the age of 3 months and the young of those dogs under that age if the premises are situated outside a townsite.

## **WASTE & RECYCLING INFORMATION**

### **Reduce, Reuse, Recycle**

### **Domestic Rubbish & Recycling Service**

The Shire of York through its contractor Avon Waste provides a weekly household rubbish collection and a recycling collection every fortnight. The Shire is committed to reducing the waste it sends to landfill.

Residents are commended for their efforts in reducing household waste by the utilisation of Council's recycling services.

### **Waste Transfer Station**

The Shire of York Waste Transfer Station is located on the east side of Spencer Brook Road just past the Race Course.

The Transfer Station is available to residents for domestic waste drop off, green waste and recyclables such as glass, plastic, steel etc.

When dropping off green waste please ensure it is free from building materials, steel and other contaminants.

Asbestos, tyres and hazardous waste are not accepted at the Transfer Station.

## **Operating Hours**

Mon, Wed, Fri, Sat	12noon—3pm
Sun	11am—5pm

## **Travelling to the Transfer Station**

On-the-spot fines of \$200 apply to unsecured loads, please ensure that all loads are secure before commencing your trip.

## **Bulk Kerbside Pick Up**

The Shire of York has a twice yearly bulk kerbside pickup service in May and November, check out the attached calendar for collection dates.

## **Electronic Waste (E-Waste)**

The E-waste recycling program resulted in over 4,897kg of E-waste being diverted from landfill. The following lists some of the items that are able to be recycled.

- computer monitors/hard
- drives/keyboards/printers, etc
- televisions
- DVD/VHS players
- stereos
- microwaves
- computer game consoles

This program was funded with the assistance of the State Waste Authority and was a regional program that had been introduced across the SEAVROC group of Councils. It now

operates in a limited fashion due to a reduction in funding. It is hoped to be able to continue the E-Waste recycling scheme when the National TV and Computers Product Stewardship Scheme is introduced in WA.

## **Skip Bins**

Residents of York, within the York town boundary, are entitled to one free skip bin per financial year. These bins can be booked by phoning the Shire of York's Technical Services Officer on 9641 2233.

A limited bulk rubbish collection service is available to residents in outlying townsites.

## **Bulk Bin Service – Greenhills & Kauring**

### **November 2016**

Service Date – Monday, 14<sup>th</sup> November, 2016

Removal Date – Monday, 21<sup>st</sup> November, 2016

### **May 2017**

Service Date - Monday, 8<sup>th</sup> May, 2017

Removal Date - Monday, 15<sup>th</sup> May, 2017

## **Mobile Muster**

A collection point for old mobile phones and chargers is located in the Shire Office and at the Transfer Station.

## **Drum Muster**



The Drum Muster program is available to users of agricultural chemicals within the Shire of York. Council holds collection days in **March** and **September** each year.

If you have empty chemical drums that you wish to dispose of please contact the Shire's Technical Service Officer to arrange a booking. Drums need to be triple rinsed and pierced so no liquid is contained. For further information please visit [www.drummuster.com.au](http://www.drummuster.com.au).



# Rubbish & Recycling Collection Calendar

August 2016							September 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	
October 2016							November 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
30	31					1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
December 2016							January 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30	31				
February 2016							March 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4				1	2	3	4
5	6	7	8	9	10	11	5	6	7	8	9	10	11
12	13	14	15	16	17	18	12	13	14	15	16	17	18
19	20	21	22	23	24	25	19	20	21	22	23	24	25
26	27	28					26	27	28	29	30	31	
April 2017							May 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
30						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
June 2017							July 2017						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	30	31					1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29



**Kerbside Bulk Pick Up Commences**

Townsite - East  Townsite - West 

**Rubbish Only**

Townsite - East  Townsite - West & Rural 

**Rubbish & Recycling Collection**

Townsite - East  Townsite - West & Rural 



## **BUSHFIRES INFORMATION**

### **TO REPORT ALL FIRES PLEASE CALL '000'**

*Information contained in this brochure is provided to inform landowners of their responsibilities in regards to fire safety and details of contacts in the event of a fire situation*

### **Important Fire Dates**

#### **Restricted Burning Permits Required**

(Unless period has been extended)

All Areas – 15<sup>th</sup> October – 30<sup>th</sup> November

All Areas – 1<sup>st</sup> March – 14<sup>th</sup> April

#### **Prohibited Burning Periods** (Unless period has been extended)

Commences – 1<sup>st</sup> December

Ceases - 28<sup>th</sup> February

All burning, including garden refuse, is prohibited during this period.

### **Extreme Fire Danger Warning**

**No Burning** is permitted on days of **Very High, Severe, Extreme or Catastrophic Fire Danger**.

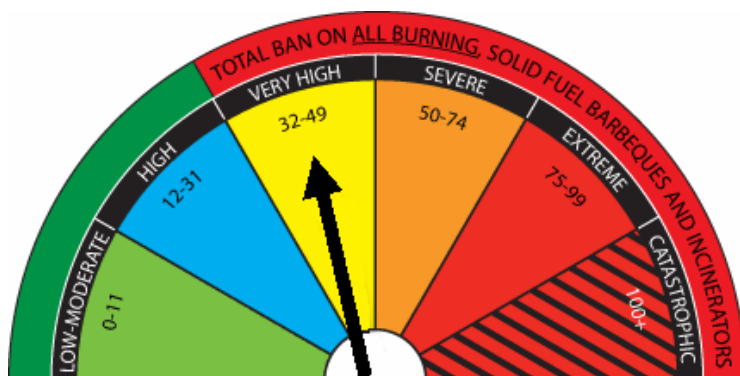
Extensions to Restricted Burning Times may be approved each year and are advertised in the local newspaper.

**Harvest Bans & Vehicle Movement Bans** are broadcast daily on 6AM – Radio West, ABC Local Radio and York FM and the Shire of York website – [www.york.wa.gov.au](http://www.york.wa.gov.au) or telephone 9641 2819.

## Shire Of York Fire Weather Hotline – Tel: 9641 2819

The Fire Weather Hotline is a pre-recorded message giving daily weather forecasts and information regarding Harvest Bans, Vehicle Movement Bans and DFES Total Fire Bans.

### Fire Danger Warnings



**No Burning** is permitted on days of **Very High, Severe, Extreme or Catastrophic Fire Danger** during the *restricted* burning period.

### Permits & Penalties - How To Obtain Permits

Burning permits can be obtained from the Community Emergency Services Manager or Council Rangers if you live in the town or from your local Bushfire Control Officer if you live in other areas of the Shire.

**A list of Bushfire Control Officers is contained in this brochure.**



## Garden Refuse & Rubbish

In the Shire of York the burning of garden refuse is prohibited during the Restricted Burning Period unless a permit to burn has been obtained from your Local Fire Control Officer.

***No Burning is to be conducted in the Prohibited Burning Period***

### Hints for Burning

1. Don't light a fire on a hot or windy day.
2. Don't try to burn more than you can control.
3. Inform your neighbours. Please ensure this is undertaken.
4. Make sure smoke and sparks will not affect neighbour's washing or open windows.
5. Cut or rake long grass around trees, buildings and fences before burning.
6. Burn against the wind.
7. On a sloping block, burn from top down.
8. Have a hose or spray pack to dampen down fierce fires.

***Under the Health Local Laws a property owner or occupier shall not cause or permit the escape of smoke from the premises in such quantity or of such nature to cause or be a nuisance.***

### Don't Fuel Fires

1. Don't have thick vegetation right up to the walls of your home. Clear all flammable material from around houses, sheds, fences and store firewood, timber, petrol and kerosene well away from the house.
2. Don't have flammable trees such as conifers near buildings.
3. Clear all dead leaves out of gutters regularly.
4. Remove dead trees and branches.
5. Don't have overhanging branches which, when burning, could drop on your roof.
6. Remove rubbish regularly.
7. Rake up leaves, twigs and dead material regularly.
8. Burn off dry grass and vegetation at the approved times and in the approved manner.

## Barbeques & Incinerators

Gas and electric barbecues are permitted at any time. Solid fuel barbecues and incinerators are **prohibited** on days of **Very High, Severe, Extreme or Catastrophic Fire Danger**.

## Contacts

### Shire Telephone Numbers

Shire Office (working hours)	Tel: 9641 2233 Fax 9641 2202
Shire Depot (working hours)	Tel: 9641 1219 Fax 9641 2995
Shire Ranger (working hours)	Tel: 9641 2489

## Emergency Numbers

### Chief Bush Fire Control Officer (CBFCO)

Justin Corrigan 0427 057 719

### Deputy Chief Bush Fire Control Officers (DCBFCO)

Wayne Collins 0417 099 589  
Jeremy Marwick 0428 411 024  
Warwick McGregor 0429 932 025  
Glen Davies 0488 198 877

### Community Emergency Services Manager

Justin Corrigan 0427 057 719

### Community Ranger

John Goward 0417 181 349

### Chief Executive Officer

Paul Martin 0417 670 047

# Bush Fire Control Officers

## BURGES SIDING BRIGADE

<b>RHYS TURTON – CAPTAIN</b>	<b>0417 412 565</b>	
Stephen Chipper	0427 086 586	9641 1438
Andrew Boulton	0418 908 867	9641 1413
Glen Davies (DCBFCO)	0488 198 877	9641 1029

## GREENHILLS BRIGADE

<b>Jeremy Marwick - Captain (DCBFCO)</b>	<b>0428 411 024</b>	<b>9641 4071</b>
Charles Boyle	0409 882 498	9641 4021
Paul Jenkinson	0439 927 209	9641 4063
Graham Penny		9641 6067
David Jenkinson	0428 176 924	9641 4090
Simon Penny	0417 990 616	9641 6068

## MALEBELLING BRIGADE

<b>Bruce Gentle - Captain</b>	<b>0417 987 054</b>	<b>9641 1030</b>
Wayne Collins (DCBFCO)	0417 099 589	9641 7010
Tim Springbett	0428 417 018	
Peter Boyle	0429 882 496	9641 1186

## TALBOT BROOK BRIGADE

<b>Laurie Fairclough - Captain</b>	<b>0427 431 014</b>	
Terry Davies	0429 411 449	9641 1449

## York Volunteer Emergency Services (Bushfire & SES)

Warrick McGregor – OIC	0429 932 025	9641 1698
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## Firebreaks

A firebreak means a strip of land that has been cleared of all bushes, grasses and any other object or thing or flammable material leaving clear bare mineral earth 2.1 metres wide. This includes the trimming back of all overhanging trees, bushes, shrubs and any other object or thing over the firebreak area.



Non-Compliant Firebreak



Compliant Firebreak

***On or before 25<sup>th</sup> October each year you MUST take firebreak precautions and these must be maintained up to and including 14<sup>th</sup> April of the following year.***

***(A \$250 Penalty Applies)***

The purpose is to stop fires from spreading, to allow entry for fire fighting vehicles and to provide a break from which a control line can be lit.

If a firebreak is impractical along the boundary of a property for environmental or other reasons a resident may apply to the Shire of York by 1st September to obtain permission for firebreaks in alternate positions or of a different nature.

If a property within the town site is occupied and neatly landscaped to the extent that it does not present a fire hazard a resident may apply to the Shire of York for an exemption of the firebreak order.

The Shire Ranger will inspect all properties in relation to applications for variations or exemptions to firebreaks to determine the validity of the applications.

If a Notice of exemption is issued by the Shire it may include conditions for the landowner to follow regarding the exemption.

# Fire Break & Hazard Reduction Guide

## Land Within a Townsite - Up to 1,020m<sup>2</sup>

Must be cleared of all flammable material.

## Land Within a Townsite - 1,020m<sup>2</sup>— 4,000m<sup>2</sup>

Must have a firebreak 2.1m wide and be slashed and hazard reduced to ensure inflammable material is less than 150mm high.

## Land Within a Townsite - Over 4,000m<sup>2</sup>

2.1m fire break around perimeter of property, all building, fuel, haystacks and drums.

## Rural Land - Up to 300ha

2.1m firebreak around perimeter of property, all buildings, fuel, haystacks and drums and to be hazard reduced.

## Rural Land - Over 300ha

2.1m firebreak around every 300ha block and all building, fuel, haystacks and drums.



Non-Compliant Hazard Reduction



Compliant Hazard Reduction

# Hazard Reduction Guide

Reduction of fuels does not have to be as drastic as removing all vegetation. Environmentally this would be disastrous and often trees and plants can provide you with some bushfire protection, by way of suppressing other flora species or protection from strong winds, intense heat and flying embers.

Methods of hazard reduction include

- Hand clearing (i.e. raking)
- Mechanical clearing (i.e. Grading/Slashing or Mulching)
- Chemical spraying (should be undertaken Jun-Sep)
- Hazard reduction burning



**Paddock Burns:** At any time throughout the year, where a landowner intends to burn paddocks, the following must be provided to prevent escape of fire:

- A fire break 2.1 meters wide clear of all flammable material completely surrounding the area to be burnt.
- An operational firefighting unit having a capacity of not less than 650 litres .
- Permits to burn may be required. Contact your local Fire Control Officer for details.

## **Firebreak Contractors**

Please refer to the York Business Directory for information on Firebreak Contractors.

## **Contract Burning**

(Firebreaks need to be installed before burning is carried out)

York Volunteer Emergency Services

0429 932 025



# FIREBREAK MANAGEMENT



Do you need advice on planning and installing your firebreaks?

TIMEFRAME	FIREBREAK TYPE		HAZARD REDUCTION
	TILLAGE	CHEMICAL	
Opening rains + 4 weeks		Spray with Glyphosate (Roundup) + Atrazine with 1% Ammonia Sulphate.	Spray with Glyphosate (Roundup) + Atrazine with 1% Ammonia Sulphate.
First week of August	Plough / Scarify / Rotary Hoe firebreaks.	Check for weed type. Re-spray if needed.	Plough / Scarify / Rotary Hoe property.
End of August	Crash graze by introducing stock to control weed growth on property.	Check for weed type. Re-spray if needed.	Crash graze by introducing stock to control weed growth on property.
Mid September	Re-work the firebreaks.	Spray areas of re-vegetation.	Re – work Plough / Scarify / Rotary Hoe property if required.
<b>25<sup>th</sup> OCTOBER</b>	<b>All firebreaks must be completed, no extensions given.</b>	<b>All firebreaks must be completed, no extensions given.</b>	<b>All hazard reduction must be completed, no extensions given.</b>
15 <sup>th</sup> October	Restricted burning period ( <b>permits are required</b> ) – unless period has been extended.		
1 <sup>st</sup> December	Prohibited burning period begins ( <b>no burning at all</b> ) – unless period has been extended.		

## Harvest, Vehicle Movement and Hot Works Ban

A ban on harvesting and the movement of vehicle in paddocks (except for the emergency watering and feeding of stock), is likely to be imposed when the predicted weather conditions are classified by the Bureau of Meteorology as Very High or above.

- Exemptions apply to emergency vehicles, and for watering, feeding and management of stock
- The Shire of York offers a free program that allows you to be notified by SMS message when a Harvest, Vehicle Movement and Hot Works Bans are imposed. Contact the Shire for further details.
- Phone the Fire Weather and Harvest Ban Hotline on 96412 819 for details and updates, or contact your local Fire Control Officer.
- **Harvest, Vehicle Movement and Hot Works Bans are automatically imposed on Christmas Day, Boxing Day and New Year's Day**

## Total Fire Ban

Total Fire Bans are imposed by the Department of Fire and Emergency Services. Refer to [www.dfes.wa.gov.au](http://www.dfes.wa.gov.au) for full conditions and restrictions for Total Fire Bans Days

## What Does a Total Fire Ban Mean?

It means a person must not:

- Light, maintain or use a fire in the open air, or carry out any activity in the open air that may cause or is likely to cause a fire.
- The ban includes: hot works (welding ,grinding, soldering gas cutting), all open solid fuel fires for the purpose of cooking or camping, use of incinerators and other actives.



## **When Will a Total Fire Ban be Declared?**

Total fire bans are declared on days when fires will be difficult to control, are most likely to threaten lives and property, or when widespread fires are impacting the available resources.

The decision to impose is based on the weather forecast. DFES consults with the Bureau of Meteorology to determine when dangerous fire weather conditions are likely. DFES also consult with local governments that will be affected.

## **How Will I Know When One Has Been Declared?**

You should check

- The DFES website at [www.dfes.wa.gov.au](http://www.dfes.wa.gov.au)
- By calling 1800 709 355
- By listening to ABC local radio and other media outlets





**SHIRE OF YORK**

## **GROUP SMS MESSAGING**

The Shire of York offers a SMS Messaging service to the community to provide information relating to Fires, Fire Bans, Harvest/Movement Bans and Severe Weather Warnings.

If you would like to receive the Group SMS Messaging please call the Community Emergency Services Manager on 0427 057 719. This is a free service.

### **FIRE BAN WEATHER HOTLINE**

**9641 2819**

For all your information on:

- Total Vehicle Movement Bans
- Fire Weather Forecast in Prohibited Burning Periods
- Fire Weather Forecast in Restricted Burning Periods

Should you require any further information please call your local  
Fire Control Officer or the  
Community Emergency Services Manager on 0427 057 719